



<b>RFP Name</b>	Environmental Consultant
<b>Date Issued</b>	March 3, 2026
<b>Contact Person</b>	Alexa Cretti, <i>Operations Manager</i>  Rebuilding Together Saratoga County 132 Milton Avenue Ballston Spa, NY 12020
<b>Contact Info</b>	<a href="mailto:alexa@rtsaratoga.org">alexa@rtsaratoga.org</a> ; 518-587-3315x102
<b>Submittal Accepted Until</b>	March 17, 2026 at 4:00 PM
<b>Please submit to:</b>	proposals@rtsaratoga.org

## INTRODUCTION

### *Organization Description*

Rebuilding Together Saratoga County (RTSC) uses federal, state, local, and private funds to help low-income homeowners maintain their homes in Saratoga, Warren, and Washington counties. When qualified homeowners are not capable of making needed repairs or accessibility modifications, RTSC will coordinate the volunteers, contractors, tools, and supplies necessary to fix the homes. These services are provided at no cost to the homeowner. We focus our efforts on older adults, individuals living with disabilities, active and retired members of the armed services, and families with children, tailoring services to meet the needs of each individual homeowner.

### *Federal Funding Requirements*

This RFP is funded in whole or in part with federal funds. All vendors must comply with federal procurement standards.

### *Projected Project Volume*

RTSC anticipates approximately 30-40 units to require these services over a two-year period.

### *Payments for Services*

Payment will be made by check from Rebuilding Together Saratoga County within 30 days of receipt of invoice and deliverables for each service, with efforts made to expedite payment when possible.

## ELIGIBILITY

The consultant must:

- a. Hold a Baccalaureate or higher degree in a relevant science or engineering field plus five years relevant work experience OR hold a current engineer's or professional geologist license or registration from New York State OR have the equivalent of ten years relevant work and field experience performing environmental assessments; and



- b. Carry a minimum of \$1,000,000 in general liability and a workers compensation policy. (See *note in Proposal Requirements, Selection & Award Process*).

## **SCOPE OF SERVICES/DELIVERABLES**

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Depending on the grant funds used, some of Rebuilding Together Saratoga County's (RTSC) project work is subject to the requirements of the State Environmental Quality Review Act (SEQR) at 6 NYCRR Part 617 and/or federal regulation 24 CFR Part 58. In these cases, a site-specific review must be conducted to ensure project work is done in compliance with these environmental laws and regulations.

RTSC is seeking proposals from firms that can provide the following services:

1. Complete Environmental Compliance Checklists with applicable Support Documentation
  - Gather and verify site specific information and project scope of work.
  - Perform comprehensive research to provide required responses and supporting documentation for the checklists (See **Attachment A** for sample checklist). This may include referencing state and federal websites, communicating with municipal building and zoning departments, and communicating with RTSC staff.
  - Within 20 business days of project assignment, provide the completed checklist with applicable support documentation for RTSC review and submission. Extensions will be allowed for documented extenuating circumstances, including delays caused by third parties.
  
2. Site Contamination Review
  - Perform a physical on-site inspection of the property to visually identify evidence of:
    - o Hazardous materials, toxic chemicals, or petroleum products
    - o Stained soil, stressed vegetation, or suspicious debris/drums
    - o Hazardous gases or radioactive substances (specifically assessing radon risk or proximity to radioactive sources)
  - Evaluate adjacent properties for high-risk uses that could migrate contaminants to the subject property
  - Within 15 business days of project assignment, provide a written report detailing the site evaluation, inclusive of either a professional certification that the site is free from hazardous materials, contamination, toxic chemicals, etc., or a prioritized list of mitigation recommendations to address identified environmental concerns. Extensions will be allowed for documented extenuating circumstances, including delays caused by third parties.



## **PROPOSAL REQUIREMENTS, SELECTION & AWARD PROCESS**

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All proposals **must** include the bid proposal cover sheet (enclosed) and other required documents in the requested order.

Proposals will be evaluated based on the following criteria.

1. Cost
2. Firm/Staff qualifications
3. Response and turnaround time frame
4. MWBE, SVDOB or Section 3 Status
5. Capacity to deliver services within the service area

The Consultant with the highest resulting score will be offered a 2-year contract, contingent upon available funding. Rebuilding Together Saratoga County reserves the right to reject all bids.

Upon execution of the contract, the selected firm/contractor shall provide a Certificate of Insurance (COI) naming Rebuilding Together Saratoga County, State of New York, and New York State Housing Trust Fund Corporation as Additionally Insured Parties. This coverage must remain in effect for the duration of the contract.

Questions should be addressed to or call 518-587-3315 ext. 102.

## **PROPOSAL SUBMISSION**

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Proposals are due by 4:00 PM on March 17, 2026. Please submit your proposals to [proposals@rtsaratoga.org](mailto:proposals@rtsaratoga.org).

## **AWARD ANNOUNCEMENT DATE**

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An award announcement is expected by 4:00 PM on March 31, 2026.

## **EQUAL OPPORTUNITY AND FAIR SOLICITATION**

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Rebuilding Together Saratoga County (RTSC) is dedicated to maximizing economic opportunities for all community segments. To support this goal, RTSC actively solicits proposals from, and encourages partnerships with:

- Minority and Women-owned Business Enterprises (M/WBE)
- Service-Disabled Veteran-Owned Businesses (SDVOB)
- Businesses meeting HUD's Section 3 status requirements.

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Our goal is to actively promote economic opportunities for all segments of our community.

**EQUAL EMPLOYMENT OPPORTUNITY (EEO) AND NON-DISCRIMINATION**

RTSC operates in full compliance with all federal, state, and local Equal Employment Opportunity (EEO) and Fair Housing regulations. We uphold a strict non-discrimination policy that applies to all employment practices and activities associated with this contract, prohibiting discrimination based on, but not limited to, race, color, religion, sex, national origin, age, or disability.

**COMPLIANCE CERTIFICATION**

By submitting a proposal in response to this solicitation, the bidder certifies that it currently adheres to, and will require its subcontractors to adhere to all federal, state, and local laws governing:

- Equal Employment Opportunity (EEO)
- Fair Housing regulations
- Non-discriminatory business and employment practices.

**ENCLOSURES/ATTACHMENTS**

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- Bid Proposal Cover Sheet
- Non-Collusive Statement
- Attachment A: Example site-specific environmental compliance checklist



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## Bid Proposal Cover Sheet

Summary of Qualifications, Pricing, Delivery		
<b>RFP Name</b>	Environmental Consultant	
<b>Business Name</b>		
Cost of Services		
Scope of Service	Lump Sum Price (PER SITE/UNIT)	Not Applicable
Environmental Compliance Checklist		<input type="checkbox"/>
Site Contamination Report		<input type="checkbox"/>
<b>Is this business any of the following:</b>	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVOB <input type="checkbox"/> Section 3	
<b>Counties you serve:</b>	<input type="checkbox"/> Saratoga <input type="checkbox"/> Warren <input type="checkbox"/> Washington Comments: _____ _____ _____	

\*Continued on next page\*

<b>Company Overview and Contact Details</b>	
<b>Business Address</b>	_____ _____
<b>Business Phone Number</b>	(____)____-_____
<b>Owner's Name</b>	_____
<b>Point of Contact Name (leave blank if Owner)</b>	_____
<b>Point of Contact Email</b>	_____

<b>Required Documents (please attach in order)</b>	
<input type="checkbox"/>	Copies of General Liability and Workers Compensation
<input type="checkbox"/>	Copy/Copies of Firm/Staff Qualifications
<input type="checkbox"/>	Signed Non-Collusive Bidding Agreement (attached)

## **NON-COLLUSIVE BIDDING CERTIFICATION**

The undersigned contractor certifies, under penalty of perjury, that:

- The bid price was independently arrived at without collusion or consultation with any other bidder or with any competitor or potential competitor.
- The bid was not disclosed, prior to the opening of bids for the projects, to any other party including other bidders, competitors, or potential competitors or their representatives.
- No attempt was made to induce any other person, partnership or corporation to submit or not submit a bid.
- The bid is a true and accurate bid submitted on behalf of the undersigned, and not a bid submitted for the benefit of another contractor, with the intent of assigning the role of general contractor to another party.

The undersigned is fully informed of the contents of this certification and understands that failure to comply with non-collusive bidding requirements is a violation of law, and that such violations will subject the undersigned to substantial civil and criminal penalties.

Vendor Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**ATTACHMENT A:**  
**Example site-specific environmental compliance checklist**

## ATTACHMENT A

### EXAMPLE

#### **NYS HOUSING TRUST FUND CORPORATION HOME LPA PROGRAM Tier 2 Site Specific Statutory Checklist Attachment to Tier 1 Programmatic ERR**

#### **APPROVED FOR:**

SHARS No:

LPA Name: Rebuilding Together Saratoga County, Inc.

Program Name: Rebuilding Together Saratoga County 2024 OOR

Program Activities: Rehabilitation

Target Area: Scattered sites in Saratoga, Warren, and Washington Counties

**TIER 2 SITE SPECIFIC INFORMATION:** (to be filled in by LPA upon choosing site)

**[Replace or delete bracketed language [and the brackets] with site-specific information – including this bracket]**

1. Site address (including county):
2. Number of units:
3. Project description (this project description must fit within the “Program Activities” described above):

Rebuilding Together Saratoga County, Inc. proposes rehabilitation of a \_-story building for [families, persons 55 or older], with \_\_ residential units at [address] in the [Village or Town or City] of \_\_\_\_\_, [Saratoga, Warren, Washington] County. The rehabilitation work includes \_\_\_\_\_. Public water and sewer [are or are not] available at the site. [An existing [structure] will be demolished on the site.] Site work will include [installation or repair of water supply system or septic system, clearing, grading and excavation, construction of driveways, parking areas and sidewalks, finish grading and landscaping]. The Program will not allow for installation of any new outdoor above ground storage tanks (ASTs) on the project site or new construction, rehab to increase the number of units, conversion of non-residential buildings to residential, placement in a new footprint, or increase in the size of a mobile home by 122%. [Pre-work radon testing results were above the EPA action level of 4 pCi/L and a passive radon mitigation system has been incorporated in the project scope of work.]

4. Ground disturbance and/or tree cutting – please specify and include in project description: [Yes / No]
5. Has work or site altering activities begun on the site (if yes, stop and contact EAU and Program, this site may not be eligible for funding): [Yes / No]
6. If project involves acquisition, has acquisition already occurred for the site (if yes, stop and contact EAU and Program, this site may not be eligible for funding): [NA/ Yes / No]

Directions: Use this form to create a template Tier 2 Site Specific Checklist. It should include the instructions that were developed during the Tier 1 review and language options for the Tier 2 review. For each Tier 2 site specific review, choose the most appropriate language option.

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<b>Compliance Factors:</b> Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4, 58.5, and 58.6	<b>Provide description of compliance for all issues not resolved at the Tier 1 programmatic level</b>  <b>Additional supporting material must be attached.</b>
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR 50.4 &amp; 58.6</b>	
<b>Airport Hazards</b>  24 CFR Part 51 Subpart D	The site location was reviewed and determined to be outside the [Runway Clear Zone (RCZ) for Floyd Bennet Memorial and Albany International commercial airports and/or the Airport Protection Zone (APZ) for the ANGB Stratton military airport] (map[s] attached).  OR  The site location was reviewed and determined to be inside the Runway Clear Zone (RCZ) for [ Floyd Bennet Memorial or Albany International] airport (map attached) and/or the Airport Protection Zone (APZ) for the ANGB Stratton military airport (map attached).  AND [within the RPZ]  The project does not meet the criteria to be classified as substantial rehab (the project cost is less than 75% of property value after rehab).  AND [within the APZ]  The project sponsor has confirmed that the project conforms with Department of Defense (DOD) guidelines (see attached).
<b>Coastal Barrier Resources</b>  Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Resolved during Tier 1 review.

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<p><b>Flood Insurance</b></p> <p>Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]</p>	<p>According to FIRM No. _____, dated _____ (attached), this site is not located in a floodway or a 100-year flood-zone.</p> <p>OR</p> <p>According to FIRM No. _____, dated _____ (attached), a portion of the site, but not the building, is located in the 100-year flood-zone. No flood insurance is required.</p> <p>OR</p> <p>According to FIRM No. _____, dated _____ (attached), the project building (activity) is not located in a floodway, but is located in a 100-year flood-zone. Flood insurance will be purchased and maintained for this site, in compliance with the HOME Award Agreement.</p>
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.5</b>	
<p><b>Clean Air</b></p> <p>Clean Air Act, as amended, particularly section 176(c) &amp; (d); 40 CFR Parts 6, 51, 93</p>	<p>Resolved during Tier 1 review.</p>
<p><b>Coastal Zone Management</b></p> <p>Coastal Zone Management Act, sections 307(c) &amp; (d)</p>	<p>Resolved during Tier 1 review.</p>
<p><b>Contamination and Toxic Substances</b></p> <p>24 CFR Part 50.3(i) &amp; 58.5(i)(2)</p>	<p>The site was visited by ___ on ___ and determined to be free from any hazardous materials or contamination (see attached report).</p> <p>OR</p> <p>The site was visited by ___ on ___ and determined to have the following contamination concerns: _____. The environmental professional recommended the</p>

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	<p>following _____, which will be undertaken during project work (and not prior).</p> <p>AND</p> <p>Radon testing was conducted prior to any work by _____ on _____. The test results were below the EPA action level of 4 pCi. Therefore, a passive radon mitigation system is not required.</p> <p>OR</p> <p>Radon testing was conducted prior to any work by _____ on _____. The test results indicated concentrations of radon exceeding the EPA action level of 4 pCi. Therefore, a passive radon mitigation system is required and has been included in the project scope of work. Radon testing will be conducted at the completion of the implementation of the radon mitigation system and other work activities to ensure the effectiveness of the passive radon mitigation system. Acceptable post work activity radon testing results must be submitted to <a href="mailto:environmental.reviews@hcr.ny.gov">environmental.reviews@hcr.ny.gov</a> prior to project closeout submission to OCR project management. Should the post work radon testing indicate concentrations of radon above the EPA action level of 4 pCi, the radon mitigation system must be activated and retested. Acceptable activated radon mitigation system retesting results must be forwarded to EU prior to project closeout submission to OCR project management.</p> <p>AND</p> <p>Regarding asbestos containing materials (ACM), all project work will comply with NYS Department of Labor Part 56 requirements including the need for surveys and clearance reports, as required. A contractor will be involved in the project construction and will be instructed by the LPA regarding the need for compliance with Part 56.</p> <p>Regarding lead-based paint (LBP), in homes constructed prior to 1978, all work will be conducted</p>
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	<p>according to the HUD “Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing” and the EPA Renovation, Repair and Painting Rule (RRP rule).</p> <p>All ACM and LBP must be properly disposed of at a properly licensed facility.</p> <p>The LPA must maintain all ACM/LBP compliance documentation for potential audit by OCR.</p>
<p><b>Endangered Species</b></p> <p>Endangered Species Act of 1973, particularly section 7; 50 CFR Part 402</p>	<p>The project does not involve ground disturbance outside of the existing footprint or tree cutting.</p> <p>OR</p> <p>The project involves ground disturbance outside of the existing footprint and/or tree cutting. The <a href="#">EAF Mapper</a> indicates that no rare, threatened, or endangered species inhabit the project area. The USFWS Official Species List indicates that no endangered species inhabit the project area. No further review necessary.</p> <p>OR</p> <p>The project involves ground disturbance outside of the existing footprint and/or tree cutting. The <a href="#">EAF Mapper</a> indicates the following rare, threatened, or endangered species in the project area: [xxx species]. The USFWS Official Species List indicates that the (xxx species) is a concern in the project area.</p> <p><b>*If EAF Mapper or the USFWS Official Species List indicates rare, threatened, or endangered species inhabit the project area, contact EU for a finding or further consultation as necessary. Appropriate comment language will be provided once a finding has been made.</b></p> <p>All maps and/or letters are attached.</p>
<p><b>Explosive and Flammable Hazards</b></p> <p>24 CFR Part 51 Subpart C</p>	<p>Resolved during Tier 1 review.</p>

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<b>Farmlands Protection</b>  Farmland Protection Policy Act of 1981, particularly sections 1504(b) and 1541; 7 CFR Part 658	Resolved during Tier 1 review.
<b>Floodplain Management</b>  Executive Order 11988, particularly section 2(a); 24 CFR Part 55	<p>According to FIRM No. _____, dated _____ the project site is not located within a regulatory floodway that would prohibit this action from proceeding per 24 CFR Part 55.</p> <p>AND</p> <p>According to FIRM No. _____, dated _____ the project site does not contain a 100-year floodplain (also referred to as a Special Flood Hazard Area (SFHA)).</p> <p>The project site is located further than 1 mile from the nearest mapped SFHA area, so further Future Flood Risk Management Standard (FFRMS) review is not required per HUD. No further action required.</p> <p>OR</p> <p>According to FIRM No. _____, dated _____ the project site contains a 100-year floodplain (also referred to as a Special Flood Hazard Area (SFHA)) and/or a mapped 500-year floodplain, and therefore, also requires Future Flood Risk Management Standard compliance[EU will conduct further review and provide the appropriate path of compliance upon Tier 2 submission]</p> <p>OR</p> <p>According to FIRM No. _____, dated _____ the project site does not contain a 100-year floodplain (also referred to as a Special Flood Hazard Area (SFHA)) or a mapped 500-year floodplain, but, the project site is located within 1 mile from the nearest</p>

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	<p>mapped SFHA area and further Future Flood Risk Management Standard (FFRMS) review is required per HUD. [EU will conduct further review and provide the appropriate path of compliance upon Tier 2 submission].</p>
<p><b>Historic Preservation</b></p> <p>National Historic Preservation Act of 1966, particularly sections 106 and 110; 36 CFR Part 800</p>	<p>Per the Programmatic Agreement for the Review of HUD-Assisted Projects and Programs in the State of New York, this project is exempt from further review under Section 106. See attached NYSHCR Historic Preservation Worksheet for HUD-Funded Projects applicable to this project. EU will add the project to its tracking system for yearly reports to HUD.</p> <p>OR</p> <p>This project is not exempt per the Programmatic Agreement for the Review of HUD-Assisted Projects and Programs in the State of New York. According to a letter dated _____ from OPRHP, there are no historic properties affected by this undertaking.</p> <p>AND</p> <p>THPO was not contacted because no ground disturbance will be conducted.</p> <p>OR</p> <p>Ground disturbance is included in the project and EU will consult with the appropriate tribal contacts and supply one of the following bracketed comments accordingly.</p> <p>[All THPO contacts for [insert County] listed on TDAT were contacted on _____ and provided with a project location map, a detailed project description and all documents related to the OPRHP submission (attached). No response was received.</p> <p>OR</p> <p>All THPO contacts for [insert County] listed on TDAT were contacted on _____ and provided with a project</p>

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	location map, a detailed project description and all documents related to the OPRHP submission (attached). A ____ response letter from ____ states: ____ (attached).]
<b>Noise Abatement and Control</b>  Noise Control Act of 1972, as amended by the Quiet Communities Act of 1978; 24 CFR Part 51 Subpart B	<p>[Use if the site <b>is not within</b> any of the listed distances] The project is not within 1,000 feet of a roadway with data in the NYS Traffic Data Viewer (TDV) <a href="http://www.dot.ny.gov/tdv">www.dot.ny.gov/tdv</a>, 3,000 feet of a railroad or 15 miles of a commercial airport listed on the FAA’s 139 list or a military airport, as listed in the Tier 1 review.</p> <p>OR</p> <p>[Use if the site <b>is within</b> any of the listed distances; may require editing language for accuracy] The project is within 1,000 feet of a roadway with data in the NYS Traffic Data Viewer (TDV) <a href="http://www.dot.ny.gov/tdv">www.dot.ny.gov/tdv</a> [insert name of roadway] [and/or], 3,000 feet of a [insert name of railroad] and/or 15 miles of [insert name of commercial airport listed on the FAA’s 139 list] and/or [insert name of military airport], but the project is rehabilitation. The LPA understands that noise mitigation is strongly encouraged. [Insert either 1) a description of any work that will mitigate noise that is currently contemplated, including new windows, doors, insulation, etc. OR 2) “The Program will not divert funds to noise attenuation since that might jeopardize the viability of the intended project scope of work.”]</p>
<b>Sole Source Aquifers</b>  Safe Drinking Water Act of 1974, as amended, particularly section 1424(e); 40 CFR Part 149	Resolved during Tier 1 review.
<b>Wetlands Protection</b>  Executive Order 11990, particularly sections 2 and 5	The project will not involve any ground disturbance.  Or  The project will involve ground disturbance.  AND

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	<p><b>State wetlands</b></p> <p>The project ground disturbing activities only involve the replacement of a [deck, porch, footers, stairs]. Therefore, the submission for a Parcel Jurisdictional Determination (JD) to NYSDEC is not required. No further State compliance is necessary.</p> <p>OR</p> <p>The project ground disturbance involves activities other than the replacement of a deck, porch footers, or stairs. A Parcel JD was submitted for NYSDEC review at <a href="https://survey123.arcgis.com/share/be5c071ff72d4876986b18488721e55f">https://survey123.arcgis.com/share/be5c071ff72d4876986b18488721e55f</a>, and a Negative Parcel JD was received (attached). No further State compliance required.</p> <p>OR</p> <p>The project ground disturbance involves activities other than the replacement of a deck, porch footers, or stairs. A Parcel JD was submitted for NYSDEC review at <a href="https://survey123.arcgis.com/share/be5c071ff72d4876986b18488721e55f">https://survey123.arcgis.com/share/be5c071ff72d4876986b18488721e55f</a>, and a Positive Parcel JD was received (attached). <i>[EU was contacted for further State wetland compliance and it was determined that _____]</i></p> <p>AND</p> <p><b>Federal and Adirondack Park Agency (APA) wetlands</b></p> <p>Federal wetland [and/or Adirondack Park Agency – APA- if applicable] maps were checked and no Federal [or APA] wetlands are located on or near the project site. No further Federal or APA wetland compliance required.</p> <p>OR</p> <p>Federal Wetland [and/or Adirondack Park Agency – APA- if applicable] maps were checked [and, as</p>
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	<p>requested by EU, a wetland habitat assessment was completed for the site] and the project site work is not in or adjacent to a federal [or APA] wetland area, or wetland habitat (attachment).</p> <p>OR</p> <p>Federal Wetland [and/or Adirondack Park Agency – APA- if applicable] maps were checked [and, as requested by EU, a wetland habitat assessment was completed for the site] and the project site work is located in or adjacent to a federal [or APA] wetland area, or wetland habitat. (attachment). [EU will be consulted to determine how to proceed with regard to ACOE and/or APA requirements]</p>
<p><b>Wild and Scenic Rivers (WSRs)</b></p> <p>Wild and Scenic Rivers Act of 1968, particularly section 7(b) and (c)</p>	<p>The project is not within the designated control area (0.25 mile from river) of the [Sacandaga River (East Branch), Mill Creek, East Stony Creek, Hudson River, Schroon River, Kayaderosseras Creek, Thirteenth Brook, East Bay, Poultney River, Batten Kill, Hoosic River, Walloomsac River]. The nearest WSR is the [name of nearest WSR River], located approximately miles from the project site. See attached map.</p> <p>OR</p> <p>The project is within the designated control area (0.25 mile from river) of the [Sacandaga River (East Branch), Mill Creek, East Stony Creek, Hudson River, Schroon River, Kayaderosseras Creek, Thirteenth Brook, East Bay, Poultney River, Batten Kill, Hoosic River, Walloomsac River]. See attached map. Upon further consultation with _____, it was determined that _____.</p>
<b>ENVIRONMENTAL JUSTICE</b>	
<p><b>Environmental Justice</b></p> <p>Executive Order 12898</p>	<p>The proposed project site is not located in an Environmental Justice Area according to NYSDEC mapping or a HUD designated 60% AMI qualified census tract according to the <a href="https://www.huduser.gov/portal/sadda/sadda_qct.html">HUDuser</a> map at <a href="https://www.huduser.gov/portal/sadda/sadda_qct.html">https://www.huduser.gov/portal/sadda/sadda_qct.html</a></p>

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	<p>OR</p> <p>The proposed project site is located in an Environmental Justice Area, or a HUD designated 60% AMI qualified census tract according to NYSDEC and HUD mapping. The project is intended to serve an existing need for affordable housing and is not expected to facilitate development which would result in disproportionate adverse environmental impacts on low income or minority populations. It will improve the living conditions of the residents of the home by providing needed upgrades and repairs. There are adequate services in the area for the residents.</p>
<b>STATE OR LOCAL STATUTES</b>	
Agricultural Districts	The project does not involve new construction or mobile home replacement. No further action is required.
Wild, Scenic and Recreational Rivers (WSRRs) NYSDEC Part 666	<p>The project is not within the designated control area (0.5 mile from river) of the [Sacandaga River (East Branch), Schroon River, Hudson River]. The nearest WSRR is the [insert name of nearest WSRR], located approximately _____ miles from the project site. See attached map.</p> <p>OR</p> <p>The project is within the designated control area (0.5 mile from river) of the [Sacandaga River (East Branch), Schroon River, Hudson River]. Upon further consultation with _____, it was determined that _____. See attached map.</p>

“I am the authorized signatory for the HTFC HOME LPA award to the entity named below. I have read this Tier 2 Site Specific Statutory Checklist and by signing this document agree with the statements made herein and agree that this Tier 2 site specific review was conducted in conformance with the Tier 1 programmatic review procedures.”

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**Prepared by:**

**Date:**

**Title:**

**Email Address:**

**Preparer's Signature:**

**Phone Number:**

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